

**AGENDA**  
**CITY COUNCIL MEETING**  
**November 26, 2024**  
**5:00 P.M.**  
Cook County Courthouse  
411 W 2nd St (Commissioner's Room)

A. 5:00 Call to Order

B. Roll Call

C. Open Forum

*The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.*

D. 5:00 City Hall/Liquor Store Project Update

E. Approve Consent Agenda

1. Approve Agenda
2. Approve Minutes
3. Approve Payment of [Bills](#)
4. Fire Department Hire

F. 5:05 Ordinance 2024-03 Cannabis, 2nd Reading

G. 5:20 Text MeService Proposal

H. 5:30 2025 Budget Update

I. 5:45 Council and Staff Reports

J. 6:00 Adjourn

**CITY OF GRAND MARAIS**  
**MEETING MINUTES**  
**November 13, 2024**

Mayor Benson called the meeting to order at 6:34 p.m.

Members present: Tracy Benson, Ben Peters, Michael Garry, Craig Schulte and William Lovaas  
Members absent: None  
Staff present: Mike Roth, Patrick Knight, Kim Dunsmoor, Dave Tersteeg and Robert Kringler

Will Grantenburg spoke in support of the Ryan Martinson Conditional Use Permit.

Momachi Martinson explained their financial plan in order to afford to build a home in Grand Marais.

Ryan Martinson grew up in Cook County where family and friends live. He wants a stable home, community and family. Purchasing an affordable home in Cook County is difficult. Building a home with rental units in the RCN district will allow him to afford a home.

John Haggemiller, McGough Site Superintendent, updated the Council about the progress at the City Hall/Liquor Store project. The heat and electrical rough-in is 90% complete. Sheetrock is 85% complete. The painter starts on Monday and tile starts Tuesday. Windows will be here December 3<sup>rd</sup>. Exterior siding has begun and will take about 3 weeks. Pavers on the south side of the building will be installed this week. Landscaping will be started next week with plantings in the Spring.

**Motion by Garry, seconded by Peters to approve the Agenda; October 30, 2024, Minutes; Payment of Bills; and the Oh Ole Night Parade, Tree Lighting and Fireworks on November 29, 2024 from 5-7 p.m. Approved unanimously.**

Scott Warner, Water/Wastewater Superintendent, introduced himself to the City Council. He has vacationed here many years and is looking forward to living here. He has a Master's in Biology and has worked in New Prague for many years. He was full-time on November 11<sup>th</sup>, after working part-time splitting time between Grand Marais and New Prague since September 4<sup>th</sup>.

Bethany Chaplin and Jenny Reichensperger of MN DNR presented the States Organization for Boating Access Award. Grand Marais Boat Access won the Outstanding Project Award. There is a new parking lot with ADA parking, storm water treatment and new breakwater, boat launch and ADA kayak launch. Total cost of the project was \$3,374,950 paid by 2018 State Bonding Appropriation and State Public Water Access Program Funding.

Dave Tersteeg, Parks Manager, accepted the award and explained the process that began with the Park Master Plan Process from 2008/2009. This was a community driven project in the design of the breakwater and parking lot. This is a public park space for all.

Ryan Martinson is requesting a conditional use permit to operate 3 lodging units on the first floor of a building to be constructed with a residential unit on the second floor, zoned RCN Resort Commercial Neighborhood at 309 5<sup>th</sup> Ave W, Lots 8&9 and 20 ft of Lot 7, Block 17 PID 80-317-0080. This property is zoned RCN. The lot has a single car garage and driveway. Neighboring uses include residential, lodging, commercial and government uses. A public hearing was held November 6, 2024. Three public comments were received. One comment was a question, one in opposition and one was rescinded. The Planning Commission found that lodging is a conditional use in the RCN zone, several properties in the area are being operated as short-term rentals. This area is well-developed with residential, lodging, commercial and government uses. Adequate off-street parking is available. The small scale commercial use retains a residential appearance as called for in the zoning purpose statement and short-term lodging is an allowed use in the RCN district. A condition of the approval is that conditional use permit is not transferable to the next owner. The Planning Commission recommends approval of the conditional use permit by a 5-0 vote.

**Motion by Garry, seconded by Lovaas to approve Resolution 2024-43 A Resolution of the City Council of the City of Grand Marais, Minnesota Approving the Martinson Request for A Conditional Use Permit to Operate a 3 Unit Lodging Facility Not Transferable to the Next Property Owner. Approved unanimously.**

Elliot Noyce, Angry Trout Café, is requesting a variance to construct an additional outdoor freezer on the west side of his property in the DW Core Downtown Waterfront zone, within 40' setback from the vegetation line of Lake Superior. The Angry Trout Café is located at 416 W Hwy 61, PID# 80-021-3210. This approximately 40'x134' lot is zoned DW Core Downtown Waterfront Zone. There is an existing restaurant. Neighboring properties include a residence and a variety of commercial uses. A public hearing was held November 6, 2024. There were no public comments. The Planning Commission found that the proposed addition will help the restaurant meet higher demand from more customers and facilitates the incorporation of additional local and regional produce and provides economic opportunity for residents and respects the needs and desires of the residents. The proposed setback for the addition is reasonable based on the setback of the existing structure and is behind the harbor's inner breakwall. The location of the existing structure within the required setback affects the proposed addition location. The impact on the surrounding properties is negligible. The Planning Commission recommends approval of the variance by a 5-0 vote.

**Motion by Garry, seconded by Peters to approve Resolution 2024-44 A Resolution of the City of Grand Marais, Minnesota, Approving the Request for a Variance for the Angry Trout Café from Vegetation Line Setback Requirement. Approved unanimously.**

Shane Steele, Sustainability Coordinator, gave an update on the Tree Inventory and Management Plan Update. The City was awarded \$51,000 from the Minnesota DNR's ReLeaf program to develop an urban forestry management plan and conduct a tree inventory. The City partnered with EOR Inc to assist with the technical and planning aspects of the project. EOR individually surveyed the 1193 public trees. 5 species (White Spruce, Mountain Ash, Red Pine, Red Maple and White Birch) make up 56% of the surveyed trees. 160 trees had a trunk with a diameter

larger than 21 inches and 736 were less than 10 inches. 66% of trees had no disease or pest . 92% of Spruce show signs of Spruce Bud herbivory. The most common issue with trees interfering with infrastructure are overhead lines. The Tree Board's next meeting is in December.

Council reviewed the draft ordinance to regulate cannabis. The ordinance is similar to the County ordinance. The definitions are the state law, consider an application fee, and review maps with 300 ft and 500 ft from schools prior to the next reading and time is limited to 10 am – 10 pm.

**Motion by Garry, seconded by Peters to approve the First Reading of Ordinance 2024-03 An Ordinance of the City of Grand Marais, Minnesota, to Regulate Cannabis Businesses and Underage Cannabis Possession. A buffer zone and petty misdemeanor charge will be considered before the next reading. Approved unanimously.**

Councilor Lovaas' Report:

- 1) AAR is concerned about the cost of mounting bills and slow progress for the new facility.

Councilor Schulte's Report:

- 1) The PUC will raise electric rates by 3% following a 10% wholesale rate increase and cost adjustment of \$47,000 to the City.
- 2) Recreation Park revenue is up 5% over 2023. Expectations were met for 2024 after a busy summer and nice fall.

Mayor Benson's Report:

- 1) Attended the North Shore Manage Board meeting.
- 2) Heidi Krampitz has been hired as the EDA Director. She is excited about the potential for Taconite Harbor.
- 3) Cannabis Board Elections are on Friday.
- 4) The City is working on a Lead Line inventory.
- 5) Skildum has provided a draft for the City to consider.

There being no further business, the meeting adjourned at 8:13 p.m.



Payments

Current Period: November 2024

| Payments Batch 11-28-24 AP |  | \$1,477,324.15                                 |
|----------------------------|--|--|
| Refer                      | 89149 DEPT OT THE TREASURY IRS         | Ck# 006533E 11/15/2024                         |
| Cash Payment               | G 101-21703 FICA Tax Withholding       | \$9,625.18                                     |
| Invoice                    | 80051550 11/15/2024                    |  |
| Cash Payment               | G 101-21717 Medicare                   | \$2,251.02                                     |
| Invoice                    | 80051550 11/15/2024                    |  |
| Cash Payment               | G 101-21701 Federal Withholding        | \$5,688.88                                     |
| Invoice                    | 80051550 11/15/2024                    |  |
| Transaction Date           | 11/14/2024                             | MAIN CHECKING G 10100 <b>Total</b> \$17,565.08 |
| Refer                      | 89150 PERA                             | Ck# 006534E 11/15/2024                         |
| Cash Payment               | G 101-21704 PERA                       | \$9,694.82                                     |
| Invoice                    | 774859 11/15/2024                      |  |
| Transaction Date           | 11/14/2024                             | MAIN CHECKING G 10100 <b>Total</b> \$9,694.82  |
| Refer                      | 89151 EMPOWER                          | Ck# 006535E 11/15/2024                         |
| Cash Payment               | G 101-21720 MN State Retirement DeferC | \$1,855.00                                     |
| Invoice                    | 1241177905 11/15/2024                  |  |
| Transaction Date           | 11/14/2024                             | MAIN CHECKING G 10100 <b>Total</b> \$1,855.00  |
| Refer                      | 89152 MN DEPT OF REVENUE-EFTPS         | Ck# 006536E 11/15/2024                         |
| Cash Payment               | G 101-21702 State Withholding          | \$2,938.24                                     |
| Invoice                    | 1-476-016-352 11/15/2024               |  |
| Transaction Date           | 11/14/2024                             | MAIN CHECKING G 10100 <b>Total</b> \$2,938.24  |
| Refer                      | 89153 WEX HEALTH                       | Ck# 006537E 11/15/2024                         |
| Cash Payment               | G 101-21713 H.S.A. /FSA                | \$461.00                                       |
| Invoice                    | 111524 11/15/2024                      |  |
| Transaction Date           | 11/14/2024                             | MAIN CHECKING G 10100 <b>Total</b> \$461.00    |
| Refer                      | 89154 MN DEPT OF REVENUE-EFTPS         | Ck# 006538E 11/14/2024                         |
| Cash Payment               | G 101-20800 Taxes Due (State MN)       | \$8,662.00                                     |
| Invoice                    | 0-645-617-888 11/14/2024               |  |
| Cash Payment               | G 609-20800 Taxes Due (State MN)       | \$22,845.00                                    |
| Invoice                    | 0-645-617-888 11/14/2024               |  |
| Cash Payment               | G 101-20800 Taxes Due (State MN)       | \$205.00                                       |
| Invoice                    | 0-645-617-888 11/14/2024               |  |
| Cash Payment               | G 211-20800 Taxes Due (State MN)       | \$70.00  |
| Invoice                    | 0-645-617-888 11/14/2024               |  |
| Cash Payment               | G 601-20800 Taxes Due (State MN)       | \$1,279.00                                     |
| Invoice                    | 0-645-617-888 11/14/2024               |  |
| Cash Payment               | G 604-20800 Taxes Due (State MN)       | \$14,532.00                                    |
| Invoice                    | 0-645-617-888 11/14/2024               |  |
| Transaction Date           | 11/14/2024                             | MAIN CHECKING G 10100 <b>Total</b> \$47,593.00 |
| Refer                      | 89155 WEX BANK                         | Ck# 006539E 11/18/2024                         |
| Cash Payment               | E 101-43100-212 Motor Fuels            | \$117.32                                       |
| Invoice                    | 100981991 11/15/2024                   |  |
| Cash Payment               | E 604-49570-212 Motor Fuels            | \$117.32                                       |
| Invoice                    | 100981991 11/15/2024                   |  |
| Cash Payment               | E 101-45100-212 Motor Fuels            | \$33.52  |
| Invoice                    | 100981991 11/15/2024                   |  |



# CITY OF GRAND MARAIS

## Payments

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Current Period: November 2024

|                  |  |                |
|------------------|--|----------------|
| Cash Payment     | E 601-49440-212 Motor Fuels            | \$33.52        |
| Invoice          | 100981991 11/15/2024                   |                |
| Cash Payment     | E 602-49490-212 Motor Fuels            | \$33.52        |
| Invoice          | 100981991 11/15/2024                   |                |
| Cash Payment     | E 101-45100-212 Motor Fuels            | \$74.32        |
| Invoice          | 100974046 11/15/2024                   |                |
| Cash Payment     | E 101-45125-212 Motor Fuels            | \$44.24        |
| Invoice          | 100974104 11/15/2024                   |                |
| Cash Payment     | E 604-49570-212 Motor Fuels            | \$337.42       |
| Invoice          | 100980332 11/15/2024                   |                |
| Cash Payment     | E 101-43100-212 Motor Fuels            | \$312.56       |
| Invoice          | 100980333 11/15/2024                   |                |
| Cash Payment     | E 601-49440-212 Motor Fuels            | \$149.01       |
| Invoice          | 100965735 11/15/2024                   |                |
| Cash Payment     | E 602-49490-212 Motor Fuels            | \$149.02       |
| Invoice          | 100981991 11/15/2024                   |                |
| Transaction Date | 11/18/2024                             |                |
|                  | MAIN CHECKING G 10100                  |                |
| <b>Total</b>     |  | \$1,401.77     |
| Refer            | 89156 MCGOUGH CONSTRUCTION CO.,        | -              |
| Cash Payment     | E 431-49750-311 Geothermal             | \$29,772.28    |
| Invoice          | 801324 11/13/2024                      |                |
| Cash Payment     | E 431-41400-311 Geothermal             | \$89,316.86    |
| Invoice          | 801324 11/13/2024                      |                |
| Cash Payment     | E 431-49750-317 Contracted Services    | \$625,728.70   |
| Invoice          | 801324 11/13/2024                      |                |
| Cash Payment     | E 431-41400-317 Contracted Services    | \$545,456.83   |
| Invoice          | 801324 11/13/2024                      |                |
| Transaction Date | 11/18/2024                             |                |
|                  | MAIN CHECKING G 10100                  |                |
| <b>Total</b>     |  | \$1,290,274.67 |
| Refer            | 89157 SUNDEW TECHNICAL SERVICES        | -              |
| Cash Payment     | E 609-49750-210 Operating Supplies (GE | \$173.39       |
| Invoice          | GMLIQUOR 8/9/2024                      |                |
| Transaction Date | 11/18/2024                             |                |
|                  | MAIN CHECKING G 10100                  |                |
| <b>Total</b>     |  | \$173.39       |
| Refer            | 89158 MN STATE FIRE CHIEFS ASSOC.      | -              |
| Cash Payment     | E 101-42200-433 Dues and Subscriptions | \$100.00       |
| Invoice          | 8541 11/16/2024                        |                |
| Transaction Date | 11/18/2024                             |                |
|                  | MAIN CHECKING G 10100                  |                |
| <b>Total</b>     |  | \$100.00       |
| Refer            | 89159 CATALIS PWE                      | -              |
| Cash Payment     | E 101-41900-310 Service Agreements     | \$1,878.40     |
| Invoice          | INV308319582 7/13/2024                 |                |
| Transaction Date | 11/19/2024                             |                |
|                  | MAIN CHECKING G 10100                  |                |
| <b>Total</b>     |  | \$1,878.40     |
| Refer            | 89160 LEAGUE OF MN CITIES - W/C        | -              |
| Cash Payment     | E 101-43100-150 Worker s Comp (GENE    | \$434.57       |
| Invoice          | 40001180 11/18/2024                    |                |
| Cash Payment     | E 101-42200-150 Worker s Comp (GENE    | -\$1.23        |
| Invoice          | 40001180 11/18/2024                    |                |
| Cash Payment     | E 609-49750-150 Worker s Comp (GENE    | \$1,350.65     |
| Invoice          | 40001180 11/18/2024                    |                |
| Cash Payment     | E 101-41400-150 Worker s Comp (GENE    | -\$119.52      |
| Invoice          | 40001180 11/18/2024                    |                |



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|------------------|-----------------|-------------------------|--------------|-------------------|
| Cash Payment     | E 101-41940-150 | Worker s Comp (GENE     |              | \$544.53          |
| Invoice          | 40001180        | 11/18/2024              |              |                   |
| Cash Payment     | E 101-45125-150 | Worker s Comp (GENE     |              | \$106.93          |
| Invoice          | 40001180        | 11/18/2024              |              |                   |
| Cash Payment     | E 101-45100-150 | Worker s Comp (GENE     |              | -\$594.62         |
| Invoice          | 40001180        | 11/18/2024              |              |                   |
| Cash Payment     | E 211-45500-150 | Worker s Comp (GENE     |              | \$145.55          |
| Invoice          | 40001180        | 11/18/2024              |              |                   |
| Cash Payment     | E 101-41110-150 | Worker s Comp (GENE     |              | -\$0.03           |
| Invoice          | 40001180        | 11/18/2024              |              |                   |
| Cash Payment     | E 601-49440-151 | Worker s Comp Insuran   |              | -\$53.44          |
| Invoice          | 40001180        | 11/18/2024              |              |                   |
| Cash Payment     | E 604-49590-151 | Worker s Comp Insuran   |              | \$633.98          |
| Invoice          | 40001180        | 11/18/2024              |              |                   |
| Cash Payment     | E 602-49490-151 | Worker s Comp Insuran   |              | \$417.76          |
| Invoice          | 40001180        | 11/18/2024              |              |                   |
| Cash Payment     | E 604-49590-151 | Worker s Comp Insuran   |              | \$31.91           |
| Invoice          | 40001180        | 11/18/2024              |              |                   |
| Cash Payment     | E 601-49440-151 | Worker s Comp Insuran   |              | \$8.98            |
| Invoice          | 40001180        | 11/18/2024              |              |                   |
| Cash Payment     | E 602-49490-151 | Worker s Comp Insuran   |              | \$8.98            |
| Invoice          | 40001180        | 11/18/2024              |              |                   |
| Transaction Date | 11/19/2024      | MAIN CHECKING G 10100   | <b>Total</b> | <b>\$2,915.00</b> |
| Refer            | 89161           | CARLSON REFRIGERATION   | -            |                   |
| Cash Payment     | E 609-49750-259 | Other For Resale        |              | \$330.25          |
| Invoice          | 06-404674       | 9/3/2024                |              |                   |
| Cash Payment     | E 609-49750-259 | Other For Resale        |              | \$130.50          |
| Invoice          | 06-404731       | 9/20/2024               |              |                   |
| Cash Payment     | E 609-49750-259 | Other For Resale        |              | \$245.00          |
| Invoice          | 06-404778       | 9/27/2024               |              |                   |
| Cash Payment     | E 609-49750-259 | Other For Resale        |              | \$193.80          |
| Invoice          | 06-404826       | 10/4/2024               |              |                   |
| Cash Payment     | E 609-49750-259 | Other For Resale        |              | \$79.55           |
| Invoice          | 06-404878       | 10/11/2024              |              |                   |
| Cash Payment     | E 609-49750-259 | Other For Resale        |              | \$229.85          |
| Invoice          | 06-404908       | 10/18/2024              |              |                   |
| Cash Payment     | E 609-49750-259 | Other For Resale        |              | \$121.25          |
| Invoice          | 06-405039       | 11/4/2024               |              |                   |
| Cash Payment     | E 609-49750-259 | Other For Resale        |              | \$21.59           |
| Invoice          | FC4294941083    | 10/31/2024              |              |                   |
| Transaction Date | 11/19/2024      | MAIN CHECKING G 10100   | <b>Total</b> | <b>\$1,351.79</b> |
| Refer            | 89162           | VINOCOPIA               | -            |                   |
| Cash Payment     | E 609-49750-251 | Liquor For Resale       |              | \$726.50          |
| Invoice          | 0360115-IN      | 10/14/2024              |              |                   |
| Transaction Date | 11/20/2024      | MAIN CHECKING G 10100   | <b>Total</b> | <b>\$726.50</b>   |
| Refer            | 89163           | STEVE S SPORTS AND AUTO | -            |                   |
| Cash Payment     | E 101-41942-220 | Repair/Maint Supply (G  |              | \$32.68           |
| Invoice          | 315642          | 10/1/2024               |              |                   |



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|                  |                 |                           |       |              |            |
|------------------|-----------------|---------------------------|-------|--------------|------------|
| Cash Payment     | E 604-49570-210 | Operating Supplies (GE    |       |              | \$49.86    |
| Invoice          | 316117          | 10/31/2024                |       |              |            |
| Cash Payment     | E 602-49451-220 | Repair/Maint Supply (G    |       |              | -\$17.15   |
| Invoice          | IC-312610       | 4/23/2024                 |       |              |            |
| Transaction Date | 11/21/2024      | MAIN CHECKING G           | 10100 | <b>Total</b> | \$65.39    |
| Refer            | 89164           | AMAZON CAPITAL SERVICES   | -     |              |            |
| Cash Payment     | E 211-45500-200 | Office Supplies (GENER    |       |              | \$92.75    |
| Invoice          | 1GCJ-P7NG-4JFT  | 11/19/2024                |       |              |            |
| Cash Payment     | E 211-45500-200 | Office Supplies (GENER    |       |              | \$39.58    |
| Invoice          | 19K4-V41K-FFYH  | 11/11/2024                |       |              |            |
| Cash Payment     | E 211-45500-437 | Audio Visual / DVD        |       |              | \$16.14    |
| Invoice          | 1N6V-CC7Q-6PC4  | 11/18/2024                |       |              |            |
| Cash Payment     | E 211-45500-437 | Audio Visual / DVD        |       |              | \$124.20   |
| Invoice          | 1FKM-PL4N-47RJ  | 11/18/2024                |       |              |            |
| Cash Payment     | E 101-42200-210 | Operating Supplies (GE    |       |              | \$179.80   |
| Invoice          | 1P1T-7QCH-JP4V  | 11/19/2024                |       |              |            |
| Cash Payment     | E 101-45100-220 | Repair/Maint Supply (G    |       |              | \$137.95   |
| Invoice          | 1FT6-V63J-XRRG  | 11/10/2024                |       |              |            |
| Cash Payment     | E 601-49440-200 | Office Supplies (GENER    |       |              | \$13.48    |
| Invoice          | 1933-MF7J-NWPT  | 11/16/2024                |       |              |            |
| Cash Payment     | E 601-49430-210 | Operating Supplies (GE    |       |              | \$21.48    |
| Invoice          | 1933-MF7J-NWPT  | 11/16/2024                |       |              |            |
| Cash Payment     | E 601-49440-200 | Office Supplies (GENER    |       |              | \$35.89    |
| Invoice          | 1XH1-WY9T-3WFP  | 11/18/2024                |       |              |            |
| Cash Payment     | E 602-49490-200 | Office Supplies (GENER    |       |              | \$35.90    |
| Invoice          | 1XH1-WY9T-3WFP  | 11/19/2024                |       |              |            |
| Cash Payment     | E 101-43100-220 | Repair/Maint Supply (G    |       |              | \$36.98    |
| Invoice          | 1TMY-3X71-19Q3  | 11/18/2024                |       |              |            |
| Cash Payment     | E 101-43100-430 | Miscellaneous (GENER      |       |              | \$53.64    |
| Invoice          | 1WF1-DFLM-419C  | 11/18/2024                |       |              |            |
| Cash Payment     | E 602-49480-210 | Operating Supplies (GE    |       |              | -\$2.46    |
| Invoice          | 1LMC-PGTG-14PT  | 9/30/2024                 |       |              |            |
| Cash Payment     | E 602-49480-210 | Operating Supplies (GE    |       |              | -\$4.35    |
| Invoice          | 11HT-FJVX-14P7  | 9/30/2024                 |       |              |            |
| Transaction Date | 11/21/2024      | MAIN CHECKING G           | 10100 | <b>Total</b> | \$780.98   |
| Refer            | 89165           | AMAX PLUMBING & HEATING   | -     |              |            |
| Cash Payment     | E 211-45500-310 | Service Agreements        |       |              | \$1,120.00 |
| Invoice          | 389             | 11/12/2024                |       |              |            |
| Transaction Date | 11/21/2024      | MAIN CHECKING G           | 10100 | <b>Total</b> | \$1,120.00 |
| Refer            | 89166           | NORTHERN DOOR & HARDWARE, | -     |              |            |
| Cash Payment     | E 211-45500-310 | Service Agreements        |       |              | \$260.00   |
| Invoice          | 24-4120         | 11/14/2024                |       |              |            |
| Transaction Date | 11/21/2024      | MAIN CHECKING G           | 10100 | <b>Total</b> | \$260.00   |
| Refer            | 89167           | PETTY CASH - LIBRARY      | -     |              |            |
| Cash Payment     | E 211-45500-322 | Postage                   |       |              | \$7.53     |
| Invoice          | POSTAGE         | 6/10/2024                 |       |              |            |
| Cash Payment     | E 211-45500-322 | Postage                   |       |              | \$10.80    |
| Invoice          | POSTAGE         | 9/10/2024                 |       |              |            |





Payments

Current Period: November 2024

|                  |                 |                           |                 |       |              |            |
|------------------|-----------------|---------------------------|-----------------|-------|--------------|------------|
| Cash Payment     | E 215-45500-447 | Programming               |                 |       |              | \$9.72     |
| Invoice          | PLATES          | 6/27/2024                 |                 |       |              |            |
| Transaction Date | 11/21/2024      |                           | MAIN CHECKING G | 10100 | <b>Total</b> | \$28.05    |
| Refer            | 89168           | MAGI, CATHERINE           | -               |       |              |            |
| Cash Payment     | E 211-45500-330 | Transportation/School     |                 |       |              | \$186.59   |
| Invoice          | MT IRON         | 11/7/2024                 |                 |       |              |            |
| Transaction Date | 11/21/2024      |                           | MAIN CHECKING G | 10100 | <b>Total</b> | \$186.59   |
| Refer            | 89169           | INGRAM LIBRARY SERVICES   | -               |       |              |            |
| Cash Payment     | E 211-45500-435 | Books, Periodicals        |                 |       |              | \$651.71   |
| Invoice          | 84758687        | 11/13/2024                |                 |       |              |            |
| Transaction Date | 11/21/2024      |                           | MAIN CHECKING G | 10100 | <b>Total</b> | \$651.71   |
| Refer            | 89170           | VOYAGEUR BREWING COMPANY  | -               |       |              |            |
| Cash Payment     | E 609-49750-252 | Beer For Resale           |                 |       |              | \$573.00   |
| Invoice          | 7394            | 11/13/2024                |                 |       |              |            |
| Transaction Date | 11/21/2024      |                           | MAIN CHECKING G | 10100 | <b>Total</b> | \$573.00   |
| Refer            | 89171           | BOURGET IMPORTS, LLC      | -               |       |              |            |
| Cash Payment     | E 609-49750-251 | Liquor For Resale         |                 |       |              | \$2,584.00 |
| Invoice          | 212381          | 11/15/2024                |                 |       |              |            |
| Cash Payment     | E 609-49750-333 | Freight and Express       |                 |       |              | \$77.00    |
| Invoice          | 212381          | 11/15/2024                |                 |       |              |            |
| Transaction Date | 11/21/2024      |                           | MAIN CHECKING G | 10100 | <b>Total</b> | \$2,661.00 |
| Refer            | 89172           | STUART C IRBY CO          | -               |       |              |            |
| Cash Payment     | E 604-49570-210 | Operating Supplies (GE    |                 |       |              | \$1,698.78 |
| Invoice          | S014091050.004  | 11/5/2024                 |                 |       |              |            |
| Cash Payment     | E 604-49570-210 | Operating Supplies (GE    |                 |       |              | \$1,365.53 |
| Invoice          | S013885233.001  | 11/5/2024                 |                 |       |              |            |
| Transaction Date | 11/21/2024      |                           | MAIN CHECKING G | 10100 | <b>Total</b> | \$3,064.31 |
| Refer            | 89173           | HAWKINS, INC.             | -               |       |              |            |
| Cash Payment     | E 601-49420-218 | Operating Supplies- Che   |                 |       |              | \$1,508.49 |
| Invoice          | 6908147         | 11/5/2024                 |                 |       |              |            |
| Transaction Date | 11/21/2024      |                           | MAIN CHECKING G | 10100 | <b>Total</b> | \$1,508.49 |
| Refer            | 89174           | JOHNSON S FOODS           | -               |       |              |            |
| Cash Payment     | E 609-49750-430 | Miscellaneous (GENER      |                 |       |              | \$29.52    |
| Invoice          | 44003871848     | 10/31/2024                |                 |       |              |            |
| Transaction Date | 11/21/2024      |                           | MAIN CHECKING G | 10100 | <b>Total</b> | \$29.52    |
| Refer            | 89175           | TWIN CITY VOIP INC        | -               |       |              |            |
| Cash Payment     | E 609-49750-321 | Telephone                 |                 |       |              | \$58.50    |
| Invoice          | 63049           | 11/16/2024                |                 |       |              |            |
| Transaction Date | 11/21/2024      |                           | MAIN CHECKING G | 10100 | <b>Total</b> | \$58.50    |
| Refer            | 89176           | NORTHERN WILDS            | -               |       |              |            |
| Cash Payment     | E 609-49750-340 | Advertising               |                 |       |              | \$420.00   |
| Invoice          | 239302          | 11/1/2024                 |                 |       |              |            |
| Transaction Date | 11/21/2024      |                           | MAIN CHECKING G | 10100 | <b>Total</b> | \$420.00   |
| Refer            | 89177           | TWIN PORTS CUSTOM CLIMATE | -               |       |              |            |



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| <b>Cash Payment</b> | E 609-49750-210 | Operating Supplies (GE       |            |                 |       |                                |              |  | \$144.59   |
| Invoice             | 614751          |                              | 11/29/2024 |                 |       |                                |              |  |            |
| Transaction Date    | 11/21/2024      |                              |            | MAIN CHECKING G | 10100 |                                | <b>Total</b> |  | \$144.59   |
| Refer               | 89178           | GRAND MARAIS AUTO PARTS, INC |            |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | E 101-45125-211 | Operating Supplies           |            |                 |       |                                |              |  | \$25.94    |
| Invoice             | 873592          |                              | 11/15/2024 |                 |       |                                |              |  |            |
| Transaction Date    | 11/21/2024      |                              |            | MAIN CHECKING G | 10100 |                                | <b>Total</b> |  | \$25.94    |
| Refer               | 89179           | JAMAR                        |            |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | E 101-41942-310 | Service Agreements           |            |                 |       |                                |              |  | \$1,777.78 |
| Invoice             | JAM022180       |                              | 11/8/2024  |                 |       |                                |              |  |            |
| Transaction Date    | 11/21/2024      |                              |            | MAIN CHECKING G | 10100 |                                | <b>Total</b> |  | \$1,777.78 |
| Refer               | 89180           | DALCO                        |            |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | E 101-41942-210 | Operating Supplies (GE       |            |                 |       |                                |              |  | \$240.36   |
| Invoice             | 4308323         |                              | 11/13/2024 |                 |       |                                |              |  |            |
| Transaction Date    | 11/21/2024      |                              |            | MAIN CHECKING G | 10100 |                                | <b>Total</b> |  | \$240.36   |
| Refer               | 89181           | ULINE                        |            |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | E 604-49570-220 | Repair/Maint Supply (G       |            |                 |       |                                |              |  | \$177.13   |
| Invoice             | 185181846       |                              | 11/4/2024  |                 |       |                                |              |  |            |
| Transaction Date    | 11/21/2024      |                              |            | MAIN CHECKING G | 10100 |                                | <b>Total</b> |  | \$177.13   |
| Refer               | 89182           | LHB ENGINEERS & ARCHITECTS   |            |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | G 101-20902     | Escrow- Norra Skogen         |            |                 |       |                                |              |  | \$747.50   |
| Invoice             | 240491.00       |                              | 10/14/2024 |                 |       |                                |              |  |            |
| Transaction Date    | 11/21/2024      |                              |            | MAIN CHECKING G | 10100 |                                | <b>Total</b> |  | \$747.50   |
| Refer               | 89183           | BRAUN INTERTEC CORPORATION   |            |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | E 431-49750-317 | Contracted Services          |            |                 |       |                                |              |  | \$2,296.25 |
| Invoice             | B408918         |                              | 11/15/2024 |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | E 431-41400-317 | Contracted Services          |            |                 |       |                                |              |  | \$2,296.25 |
| Invoice             | B408918         |                              | 11/15/2024 |                 |       |                                |              |  |            |
| Transaction Date    | 11/21/2024      |                              |            | MAIN CHECKING G | 10100 |                                | <b>Total</b> |  | \$4,592.50 |
| Refer               | 89184           | GRAINGER                     |            |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | E 101-45100-220 | Repair/Maint Supply (G       |            |                 |       |                                |              |  | \$88.17    |
| Invoice             | 9308118513      |                              | 11/7/2024  |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | E 101-45100-220 | Repair/Maint Supply (G       |            |                 |       |                                |              |  | \$153.74   |
| Invoice             | 9311650205      |                              | 11/11/2024 |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | E 602-49451-210 | Operating Supplies (GE       |            |                 |       |                                |              |  | \$130.94   |
| Invoice             | 93198338786     |                              | 11/19/2024 |                 |       |                                |              |  |            |
| Transaction Date    | 11/21/2024      |                              |            | MAIN CHECKING G | 10100 |                                | <b>Total</b> |  | \$372.85   |
| Refer               | 89185           | GRAND MARAIS MOTORS          |            |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | E 101-45100-220 | Repair/Maint Supply (G       |            |                 |       | 2005 CHEVY SILVERADO 2500HD PU |              |  | \$3,501.55 |
| Invoice             | 87434           |                              | 10/18/2024 |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | E 101-45100-220 | Repair/Maint Supply (G       |            |                 |       | 2008 FORD F150 PU              |              |  | \$1,376.92 |
| Invoice             | 88030           |                              | 11/13/2024 |                 |       |                                |              |  |            |
| Transaction Date    | 11/21/2024      |                              |            | MAIN CHECKING G | 10100 |                                | <b>Total</b> |  | \$4,878.47 |
| Refer               | 89186           | XEROX CORPORATION            |            |                 |       |                                |              |  |            |
| <b>Cash Payment</b> | E 101-45100-200 | Office Supplies (GENER       |            |                 |       |                                |              |  | \$56.48    |
| Invoice             | 022370409       |                              | 11/1/2024  |                 |       |                                |              |  |            |



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| Transaction Date | 11/21/2024                              | MAIN CHECKING G | 10100 | <b>Total</b> | <b>\$56.48</b>    |
| Refer            | 89187 <i>BOREAL COMMUNITY MEDIA</i>     | -               |       |              |                   |
| Cash Payment     | E 101-45100-200 Office Supplies (GENER  |                 |       |              | \$26.85           |
| Invoice          | 24-4248 11/16/2024                      |                 |       |              |                   |
| Transaction Date | 11/21/2024                              | MAIN CHECKING G | 10100 | <b>Total</b> | <b>\$26.85</b>    |
| Refer            | 89188 <i>NORTH SHORE WASTE</i>          | -               |       |              |                   |
| Cash Payment     | E 101-45100-384 Refuse/Garbage Dispos   |                 |       |              | \$2,225.14        |
| Invoice          | 109764 11/30/2024                       |                 |       |              |                   |
| Cash Payment     | E 101-43100-384 Refuse/Garbage Dispos   |                 |       |              | \$702.00          |
| Invoice          | 109796 11/30/2024                       |                 |       |              |                   |
| Transaction Date | 11/21/2024                              | MAIN CHECKING G | 10100 | <b>Total</b> | <b>\$2,927.14</b> |
| Refer            | 89189 <i>FERGUSON #1675</i>             | -               |       |              |                   |
| Cash Payment     | E 601-49430-210 Operating Supplies (GE  |                 |       |              | \$350.01          |
| Invoice          | 0539912 11/1/2024                       |                 |       |              |                   |
| Cash Payment     | E 602-49451-210 Operating Supplies (GE  |                 |       |              | \$198.00          |
| Invoice          | 0539912 11/1/2024                       |                 |       |              |                   |
| Cash Payment     | E 601-49430-210 Operating Supplies (GE  |                 |       |              | \$591.15          |
| Invoice          | 0537084 9/17/2024                       |                 |       |              |                   |
| Cash Payment     | E 602-49451-210 Operating Supplies (GE  |                 |       |              | \$21.96           |
| Invoice          | 0539912 10/2/2024                       |                 |       |              |                   |
| Cash Payment     | E 601-49430-210 Operating Supplies (GE  |                 |       |              | \$817.56          |
| Invoice          | 0539912 11/1/2024                       |                 |       |              |                   |
| Transaction Date | 11/21/2024                              | MAIN CHECKING G | 10100 | <b>Total</b> | <b>\$1,978.68</b> |
| Refer            | 89190 <i>CENTURYLINK</i>                | -               |       |              |                   |
| Cash Payment     | E 601-49440-321 Telephone               |                 |       |              | \$69.77           |
| Invoice          | 333848191 11/1/2024                     |                 |       |              |                   |
| Cash Payment     | E 601-49440-321 Telephone               |                 |       |              | \$2.46            |
| Invoice          | 333848191 10/31/2024                    |                 |       |              |                   |
| Transaction Date | 11/21/2024                              | MAIN CHECKING G | 10100 | <b>Total</b> | <b>\$72.23</b>    |
| Refer            | 89191 <i>MCMASTER-CARR SUPPLY CO.</i>   | -               |       |              |                   |
| Cash Payment     | E 602-49451-210 Operating Supplies (GE  |                 |       |              | \$122.98          |
| Invoice          | 36654391 11/18/2024                     |                 |       |              |                   |
| Transaction Date | 11/21/2024                              | MAIN CHECKING G | 10100 | <b>Total</b> | <b>\$122.98</b>   |
| Refer            | 89192 <i>MN DEPT OF HEALTH-DRINKING</i> | -               |       |              |                   |
| Cash Payment     | E 601-49440-230 State Fees              |                 |       |              | \$1,846.00        |
| Invoice          | 1160001 11/14/2024                      |                 |       |              |                   |
| Transaction Date | 11/21/2024                              | MAIN CHECKING G | 10100 | <b>Total</b> | <b>\$1,846.00</b> |
| Refer            | 89193 <i>RDO EQUIPMENT CO.</i>          | -               |       |              |                   |
| Cash Payment     | E 604-49570-210 Operating Supplies (GE  |                 |       |              | \$7,470.24        |
| Invoice          | W4434603 11/6/2024                      |                 |       |              |                   |
| Transaction Date | 11/21/2024                              | MAIN CHECKING G | 10100 | <b>Total</b> | <b>\$7,470.24</b> |
| Refer            | 89194 <i>NORDIC ELECTRIC</i>            | -               |       |              |                   |
| Cash Payment     | E 604-49570-210 Operating Supplies (GE  |                 |       |              | \$505.93          |
| Invoice          | 18838 11/18/2024                        |                 |       |              |                   |
| Transaction Date | 11/21/2024                              | MAIN CHECKING G | 10100 | <b>Total</b> | <b>\$505.93</b>   |
| Refer            | 89195 <i>COOK COUNTY HIGHWAY DEPT</i>   | -               |       |              |                   |



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| <b>Cash Payment</b>  | E 101-45100-522 Capital Outlay (Construc | MATERIAL TESTING 8TH AVE W                |                        |              | <b>\$1,080.35</b> |
| Invoice 4780         | 10/25/2024                               |   |                        |              |                   |
| Transaction Date     | 11/21/2024                               | MAIN CHECKING G                           | 10100                  | <b>Total</b> | <b>\$1,080.35</b> |
| Refer                | 89196                                    | CORY CHRISTIANSON                         | -                      |              |                   |
| <b>Cash Payment</b>  | E 101-45184-210 Operating Supplies (GE   |   |                        |              | <b>\$800.00</b>   |
| Invoice 1679         | 11/19/2024                               |   |                        |              |                   |
| Transaction Date     | 11/21/2024                               | MAIN CHECKING G                           | 10100                  | <b>Total</b> | <b>\$800.00</b>   |
| Refer                | 89197                                    | FIREFLY RESERVATIONS                      | Ck# 006540E 11/21/2024 |              |                   |
| <b>Cash Payment</b>  | E 101-45100-310 Service Agreements       |   |                        |              | <b>\$77.00</b>    |
| Invoice 112124       | 11/21/2024                               |   |                        |              |                   |
| Transaction Date     | 11/21/2024                               | MAIN CHECKING G                           | 10100                  | <b>Total</b> | <b>\$77.00</b>    |
| Refer                | 89198                                    | SHOP N SAVE INC/ MARATHON                 | -                      |              |                   |
| <b>Cash Payment</b>  | E 101-45100-212 Motor Fuels              | REC PARK                                  |                        |              | <b>\$66.64</b>    |
| Invoice 1831071      | 10/20/2024                               |   |                        |              |                   |
| Transaction Date     | 11/21/2024                               | MAIN CHECKING G                           | 10100                  | <b>Total</b> | <b>\$66.64</b>    |
| Refer                | 89199                                    | NCPERS GROUP LIFE INS.                    | -                      |              |                   |
| <b>Cash Payment</b>  | G 101-21710 NCPERS-Pera                  |   |                        |              | <b>\$16.00</b>    |
| Invoice 493600122204 | 11/1/2024                                |   |                        |              |                   |
| Transaction Date     | 11/21/2024                               | MAIN CHECKING G                           | 10100                  | <b>Total</b> | <b>\$16.00</b>    |
| Refer                | 89200                                    | PERRIN MOBILE MEDICAL                     | -                      |              |                   |
| <b>Cash Payment</b>  | E 604-49570-308 Safety Assistance Progr  |   |                        |              | <b>\$180.00</b>   |
| Invoice 8650         | 11/15/2024                               |   |                        |              |                   |
| Transaction Date     | 11/21/2024                               | MAIN CHECKING G                           | 10100                  | <b>Total</b> | <b>\$180.00</b>   |
| Refer                | 89201                                    | VISA                                      | Ck# 006541E 11/15/2024 |              |                   |
| <b>Cash Payment</b>  | E 602-49480-240 Small Tools and Minor E  | HomeDepot                                 |                        |              | <b>\$70.41</b>    |
| Invoice 3519         | 11/3/2024                                |   |                        |              |                   |
| <b>Cash Payment</b>  | E 604-49570-240 Small Tools and Minor E  | eReplacement DeWalt                       |                        |              | <b>\$30.29</b>    |
| Invoice 3519         | 11/3/2024                                |   |                        |              |                   |
| <b>Cash Payment</b>  | E 602-49480-210 Operating Supplies (GE   | RS  |                        |              | <b>\$537.06</b>   |
| Invoice 3519         | 11/3/2024                                |   |                        |              |                   |
| <b>Cash Payment</b>  | E 101-42200-330 Transportation/School    | The Suites Hotel - Fire Chiefs Conference |                        |              | <b>\$1,085.72</b> |
| Invoice 3519         | 11/3/2024                                |   |                        |              |                   |
| Transaction Date     | 11/21/2024                               | MAIN CHECKING G                           | 10100                  | <b>Total</b> | <b>\$1,723.48</b> |
| Refer                | 89202                                    | VISA                                      | Ck# 006542E 11/15/2024 |              |                   |
| <b>Cash Payment</b>  | E 101-41400-350 Publishing               | Canva                                     |                        |              | <b>\$14.99</b>    |
| Invoice 9758         | 11/3/2024                                |   |                        |              |                   |
| <b>Cash Payment</b>  | E 101-41400-350 Publishing               | Mailchimp                                 |                        |              | <b>\$13.00</b>    |
| Invoice 9758         | 11/3/2024                                |   |                        |              |                   |
| <b>Cash Payment</b>  | E 101-41400-210 Operating Supplies (GE   | Google                                    |                        |              | <b>\$302.40</b>   |
| Invoice 9758         | 11/3/2024                                |   |                        |              |                   |
| <b>Cash Payment</b>  | E 101-41400-350 Publishing               | DreamHost                                 |                        |              | <b>\$5.00</b>     |
| Invoice 9758         | 11/3/2024                                |   |                        |              |                   |
| <b>Cash Payment</b>  | E 101-42200-210 Operating Supplies (GE   | Etsy                                      |                        |              | <b>\$19.49</b>    |
| Invoice 9758         | 11/3/2024                                |   |                        |              |                   |
| <b>Cash Payment</b>  | E 101-45125-310 Service Agreements       | DTV                                       |                        |              | <b>\$69.98</b>    |
| Invoice 9758         | 11/3/2024                                |   |                        |              |                   |



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| Cash Payment     | E 101-45125-310 | Service Agreements         | Lightspeed             | \$139.00                |
| Invoice          | 9758            | 11/3/2024                  |                        |                         |
| Cash Payment     | E 211-45500-330 | Transportation/School      | The Kahler Grand Hotel | \$526.74                |
| Invoice          | 9758            | 11/3/2024                  |                        |                         |
| Transaction Date | 11/21/2024      | MAIN CHECKING G            | 10100                  | <b>Total</b> \$1,090.60 |
| Refer            | 89203           | ARTISAN BEER COMPANY       | -                      |                         |
| Cash Payment     | E 609-49750-252 | Beer For Resale            |                        | \$366.80                |
| Invoice          | 3726225         | 11/21/2024                 |                        |                         |
| Transaction Date | 11/21/2024      | MAIN CHECKING G            | 10100                  | <b>Total</b> \$366.80   |
| Refer            | 89204           | WINE MERCHANTS             | -                      |                         |
| Cash Payment     | E 609-49750-251 | Liquor For Resale          |                        | \$1,318.00              |
| Invoice          | 7497490         | 11/21/2024                 |                        |                         |
| Cash Payment     | E 609-49750-333 | Freight and Express        |                        | \$21.28                 |
| Invoice          | 7497490         | 11/21/2024                 |                        |                         |
| Transaction Date | 11/21/2024      | MAIN CHECKING G            | 10100                  | <b>Total</b> \$1,339.28 |
| Refer            | 89205           | JOHNSON BROTHERS LIQUOR    | -                      |                         |
| Cash Payment     | E 609-49750-251 | Liquor For Resale          |                        | \$2,336.62              |
| Invoice          | 2671504         | 11/21/2024                 |                        |                         |
| Cash Payment     | E 609-49750-333 | Freight and Express        |                        | \$53.20                 |
| Invoice          | 2671504         | 11/21/2024                 |                        |                         |
| Transaction Date | 11/21/2024      | MAIN CHECKING G            | 10100                  | <b>Total</b> \$2,389.82 |
| Refer            | 89206           | PHILLIPS WINE & SPIRITS    | -                      |                         |
| Cash Payment     | E 609-49750-251 | Liquor For Resale          |                        | \$4,297.33              |
| Invoice          | 6884720         | 11/21/2024                 |                        |                         |
| Cash Payment     | E 609-49750-333 | Freight and Express        |                        | \$133.00                |
| Invoice          | 6884720         | 11/21/2024                 |                        |                         |
| Transaction Date | 11/21/2024      | MAIN CHECKING G            | 10100                  | <b>Total</b> \$4,430.33 |
| Refer            | 89207           | BERNICKS                   | -                      |                         |
| Cash Payment     | E 609-49750-252 | Beer For Resale            |                        | \$5,668.35              |
| Invoice          | 30130013        | 11/21/2024                 |                        |                         |
| Cash Payment     | E 101-45125-252 | Beer For Resale            |                        | -\$515.60               |
| Invoice          | 30123146        | 11/21/2024                 |                        |                         |
| Transaction Date | 11/21/2024      | MAIN CHECKING G            | 10100                  | <b>Total</b> \$5,152.75 |
| Refer            | 89208           | THE AMERICAN BOTTLING COMP | -                      |                         |
| Cash Payment     | E 609-49750-260 | Soft Drinks/Mix For Res    |                        | \$201.68                |
| Invoice          | 4616505368      | 11/20/2024                 |                        |                         |
| Transaction Date | 11/21/2024      | MAIN CHECKING G            | 10100                  | <b>Total</b> \$201.68   |
| Refer            | 89209           | BREAKTHRU BEVERAGE         | -                      |                         |
| Cash Payment     | E 609-49750-251 | Liquor For Resale          |                        | \$3,506.16              |
| Invoice          | 118753561       | 11/20/2024                 |                        |                         |
| Cash Payment     | E 609-49750-333 | Freight and Express        |                        | \$56.12                 |
| Invoice          | 118753561       | 11/20/2024                 |                        |                         |
| Transaction Date | 11/21/2024      | MAIN CHECKING G            | 10100                  | <b>Total</b> \$3,562.28 |
| Refer            | 89210           | C&L DISTRIBUTING           | -                      |                         |
| Cash Payment     | E 609-49750-252 | Beer For Resale            |                        | \$963.40                |
| Invoice          | 2013531         | 11/20/2024                 |                        |                         |



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| <b>Cash Payment</b> | E 609-49750-257 Cannabis Edibles for Re |                        |       |              | \$157.25    |
| Invoice             | 2013531                                 | 11/20/2024             |       |              |             |
| Transaction Date    | 11/21/2024                              | MAIN CHECKING G        | 10100 | <b>Total</b> | \$1,120.65  |
| Refer               | 89211 COCA-COLA REFRESHMENTS            | -                      |       |              |             |
| <b>Cash Payment</b> | E 609-49750-260 Soft Drinks/Mix For Res |                        |       |              | \$170.65    |
| Invoice             | 3558901                                 | 11/20/2024             |       |              |             |
| Transaction Date    | 11/21/2024                              | MAIN CHECKING G        | 10100 | <b>Total</b> | \$170.65    |
| Refer               | 89212 URSA MINOR BREWING                | -                      |       |              |             |
| <b>Cash Payment</b> | E 609-49750-257 Cannabis Edibles for Re |                        |       |              | \$235.50    |
| Invoice             | E-7698                                  | 11/20/2024             |       |              |             |
| Transaction Date    | 11/21/2024                              | MAIN CHECKING G        | 10100 | <b>Total</b> | \$235.50    |
| Refer               | 89213 MN DEPT OF REVENUE-EFTPS          | Ck# 006543E 11/25/2024 |       |              |             |
| <b>Cash Payment</b> | G 101-21702 State Withholding           |                        |       |              | \$3,243.80  |
| Invoice             | 0-113-312-992                           | 11/29/2024             |       |              |             |
| Transaction Date    | 11/21/2024                              | MAIN CHECKING G        | 10100 | <b>Total</b> | \$3,243.80  |
| Refer               | 89214 DEPT OT THE TREASURY IRS          | Ck# 006544E 11/25/2024 |       |              |             |
| <b>Cash Payment</b> | G 101-21703 FICA Tax Withholding        |                        |       |              | \$9,121.64  |
| Invoice             | 164371                                  | 11/29/2024             |       |              |             |
| <b>Cash Payment</b> | G 101-21717 Medicare                    |                        |       |              | \$2,133.26  |
| Invoice             | 164371                                  | 11/29/2024             |       |              |             |
| <b>Cash Payment</b> | G 101-21701 Federal Withholding         |                        |       |              | \$6,346.72  |
| Invoice             | 164371                                  | 11/29/2024             |       |              |             |
| Transaction Date    | 11/21/2024                              | MAIN CHECKING G        | 10100 | <b>Total</b> | \$17,601.62 |
| Refer               | 89215 PERA                              | Ck# 006545E 11/25/2024 |       |              |             |
| <b>Cash Payment</b> | G 101-21704 PERA                        |                        |       |              | \$10,082.29 |
| Invoice             | 776008                                  | 11/29/2024             |       |              |             |
| Transaction Date    | 11/21/2024                              | MAIN CHECKING G        | 10100 | <b>Total</b> | \$10,082.29 |
| Refer               | 89216 EMPOWER                           | Ck# 006546E 11/25/2024 |       |              |             |
| <b>Cash Payment</b> | G 101-21720 MN State Retirement DeferC  |                        |       |              | \$1,855.00  |
| Invoice             | 1243266076                              | 11/29/2024             |       |              |             |
| Transaction Date    | 11/21/2024                              | MAIN CHECKING G        | 10100 | <b>Total</b> | \$1,855.00  |
| Refer               | 89217 WEX HEALTH                        | Ck# 006547E 11/25/2024 |       |              |             |
| <b>Cash Payment</b> | G 101-21713 H.S.A. /FSA                 |                        |       |              | \$461.00    |
| Invoice             | 112924                                  | 11/29/2024             |       |              |             |
| Transaction Date    | 11/21/2024                              | MAIN CHECKING G        | 10100 | <b>Total</b> | \$461.00    |
| Refer               | 89218 QUILL CORPORATION                 | -                      |       |              |             |
| <b>Cash Payment</b> | E 601-49440-200 Office Supplies (GENER  |                        |       |              | \$7.17      |
| Invoice             | 41448956                                | 11/7/2024              |       |              |             |
| Transaction Date    | 11/22/2024                              | MAIN CHECKING G        | 10100 | <b>Total</b> | \$7.17      |
| Refer               | 89219 NEON LINK                         | -                      |       |              |             |
| <b>Cash Payment</b> | E 604-49590-310 Service Agreements      |                        |       |              | \$144.40    |
| Invoice             | 2960                                    | 11/14/2024             |       |              |             |
| <b>Cash Payment</b> | E 601-49440-310 Service Agreements      |                        |       |              | \$40.60     |
| Invoice             | 2960                                    | 11/14/2024             |       |              |             |
| <b>Cash Payment</b> | E 602-49490-310 Service Agreements      |                        |       |              | \$40.60     |
| Invoice             | 2960                                    | 11/14/2024             |       |              |             |



Payments

Current Period: November 2024

|                  |                 |                            |            |              |                   |
|------------------|-----------------|----------------------------|------------|--------------|-------------------|
| Cash Payment     | E 601-49440-310 | Service Agreements         |            |              | \$1,416.11        |
| Invoice          | 2961            |                            | 11/15/2024 |              |                   |
| Transaction Date | 11/22/2024      | MAIN CHECKING G            | 10100      | <b>Total</b> | <b>\$1,641.71</b> |
| Refer            | 89220           | TOSHIBA BUSINESS SOLUTIONS |            |              |                   |
| Cash Payment     | E 101-41400-200 | Office Supplies (GENER     |            |              | \$63.95           |
| Invoice          | 6417149         |                            | 11/2/2024  |              |                   |
| Cash Payment     | E 604-49590-200 | Office Supplies (GENER     |            |              | \$31.98           |
| Invoice          | 6417149         |                            | 11/2/2024  |              |                   |
| Cash Payment     | E 601-49440-200 | Office Supplies (GENER     |            |              | \$15.99           |
| Invoice          | 6417149         |                            | 11/2/2024  |              |                   |
| Cash Payment     | E 602-49490-200 | Office Supplies (GENER     |            |              | \$15.98           |
| Invoice          | 6417149         |                            | 11/2/2024  |              |                   |
| Transaction Date | 11/22/2024      | MAIN CHECKING G            | 10100      | <b>Total</b> | <b>\$127.90</b>   |

Fund Summary

|                             |                          |                       |
|-----------------------------|--------------------------|-----------------------|
|                             | 10100 MAIN CHECKING GMSB |                       |
| 101 GENERAL FUND            |                          | \$92,157.24           |
| 211 LIBRARY                 |                          | \$3,251.59            |
| 215 LIBRARY RESTRICTED FUND |                          | \$9.72                |
| 431 CITYHALL / LIQUOR STORE |                          | \$1,294,867.17        |
| 601 WATER                   |                          | \$8,153.23            |
| 602 SEWER                   |                          | \$1,759.15            |
| 604 ELECTRIC                |                          | \$27,306.77           |
| 609 MUNICIPAL LIQUOR FUND   |                          | \$49,819.28           |
|                             |                          | <u>\$1,477,324.15</u> |

|  |                       |
|--|-----------------------|
| Pre-Written Checks                     | \$117,643.70          |
| Checks to be Generated by the Computer | \$1,359,680.45        |
| <b>Total</b>                           | <b>\$1,477,324.15</b> |

# CONSENT

City of Grand Marais

## MEMO

TO: Mayor Benson  
City Council Members  
FROM: Ben Silence, Fire Chief  
DATE: November 22, 2024  
SUBJECT: Fire Department Hire

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I would like to add Jesse James Aulwes to the Fire Roster. I believe he will be a good addition to the department.



## ORDINANCE NO. 2024-03

### AN ORDINANCE OF THE CITY OF GRAND MARAIS, MINNESOTA, TO REGULATE CANNABIS BUSINESSES AND UNDERAGE CANNABIS POSSESSION

**THE CITY COUNCIL OF THE CITY OF GRAND MARAIS DOES ORDAIN THAT** (deleted material is ~~lined out~~; new material is underlined; subsections which are not being amended are omitted; sections which are only proposed to be re-numbered are only set forth below as to their number and title):

SECTION 1. Grand Marais City Code, Title XI - Business Regulation, is hereby amended to add Chapter 115 Cannabis, as follows:

#### **CHAPTER 115 CANNABIS**

##### **115 Generally**

##### **115.01 State Law Adopted**

Except as further restricted or regulated by this chapter, the provisions of M.S. Ch. 342, relating to cannabis and hemp regulation and the corresponding state rules with respect to the same are hereby adopted and made a part of this chapter as if set out herein in full. In accordance with M.S. §§ 342.13 and 342.22, the city may impose further restrictions and regulations within city limits. Whenever there is an inconsistency between the provisions of M.S. Ch. 342, as amended, and the provisions of this chapter, the more restrictive provision shall govern, unless preempted by state law.

##### **115.02 Purpose and Intent**

The purpose of this ordinance is to implement the provisions of M.S. Ch. 342, which authorizes the City of Grand Marais (the “City”) to protect the public health, safety, welfare of Grand Marais residents by regulating cannabis businesses within the legal boundaries of the City.

The City finds and concludes that the proposed provisions are appropriate and lawful land use regulations for the City of Grand Marais, that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.

##### **115.03 Definitions**

Unless specifically defined below, words or phrases used in this chapter shall be interpreted to give them the same meaning they have in common usage and to give this chapter its most reasonable application. For the purpose of this chapter, the words “must” and “shall” are mandatory and not permissive, and the words “may” and “should” are permissive. Unless otherwise noted in this section, words and phrases contained in M.S. § 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.

**Cannabis Retail Business.** A cannabis retailer, a cannabis microbusiness, a cannabis mezzobusiness, or a cannabis combination business making retail sales of cannabis.

**Cannabis Retailer.** Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.

**Daycare.** A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.

**Lower-potency Hemp Edible.** Products as defined under M.S. § 342.01 subd. 50.

**Lower-potency Hemp Edible Retailer.** A hemp business licensed to sell lower-potency hemp edibles to consumers.

**Office of Cannabis Management.** Minnesota Office of Cannabis Management, referred to as "OCM" in this ordinance.

**Preliminary License Approval.** OCM pre-approval for a cannabis business license for applicants who qualify under M.S. § 342.17.

**Residential Treatment Facility.** As defined under M.S. § 245.462 subd. 23.

**Retail Registration.** An approved registration issued by the City of Grand Marais to a state-licensed cannabis retail business.

**School.** A public school as defined under M.S. § 120A.05 or a nonpublic school that must meet the reporting requirements under M.S. § 120A.24.

**State License.** An approved license issued by the State of Minnesota's Office of Cannabis Management to a cannabis retail business

#### **115.04 State License Application Response Required**

Pursuant to M.S. Ch. 342, within 30 days of receiving a copy of a state license application from OCM, the City shall certify on a form provided by OCM whether a proposed cannabis or hemp business complies with local zoning ordinances.

#### **115.05 General Provisions**

- A. **Severability.** If any section, clause, provision, or portion of this chapter is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this chapter shall not be affected thereby.
- B. **Jurisdiction.** The provisions of this chapter apply to all areas located within the corporate limits of the City.

**115.06 Enforcement**

The City Administrator is responsible for the administration of this ordinance. The Cook County Sheriff is responsible for enforcement of this ordinance. Unless otherwise indicated, any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether a permit is required for a regulated activity listed in this ordinance.

**115 Cannabis Businesses**

**115.07 Registration of Cannabis Business**

- A. Registration Required. No person or entity may operate a state-licensed cannabis retail business within the corporate limits of the city without first registering with the city.
- B. Civil Penalty. Any state-licensed cannabis retail business that sells to a customer or patient without valid retail registration shall incur a civil penalty of \$1,000 for each violation.

**115.08 Preliminary Inspection and Annual Compliance Checks**

- A. Preliminary Inspection. Prior to issuance of a cannabis retail business registration, the City shall conduct a preliminary inspection.
- B. Annual Compliance Checks. The city shall conduct annual compliance checks as required by M.S. § 342.22, subd. 4.
  - 1. The city shall complete at minimum one compliance check consistent with M.S. § 342.22 Subd. 4(b) per calendar year of every cannabis retail business to assess a business's compliance with age verification requirements under M.S. § 342.24 and compliance with this ordinance.
  - 2. Cook County Sheriff's Office shall conduct at minimum one unannounced age verification compliance check at least once per calendar year. Age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the local unit of government.
  - 3. Any failures under this section must be reported to the Office of Cannabis Management.

**115.09 Registration and Application Procedure**

The city shall issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of M.S. § 342.22.

- A. An applicant for a retail registration shall fill out an application form, as provided by the city. Said form shall include, but is not limited to:
  - 1. Full name of the property owner and applicant;
  - 2. Address, email address, and telephone number of the applicant;
  - 3. The address and parcel ID for the property which the retail registration is sought;
  - 4. Certification that the applicant complies with the requirements of local ordinances established pursuant to M.S. § 342.13; and
  - 5. Certification (provided by the Cook County Auditor) that the applicant is current on all property taxes and assessments at the location where the retail establishment is located.
  
- B. The applicant shall include with the form:
  - 1. The application fee as required in section 115.12;
  - 2. A copy of a valid state license or written notice of OCM license preapproval;
  - 3. If operator is a business entity, evidence of business registration with the Minnesota Secretary of State; and
  - 4. Evidence of adequate coverage by commercial liability insurance for the location; which shall meet the following minimum limits of liability:
    - a. \$1.5 million each occurrence;
    - b. \$3 million general aggregate; and
    - c. \$3 million products and completed operations aggregate.
  
- C. Once an application is considered complete, the City shall inform the applicant as such, process the application fees, and forward the application to the Grand Marais City Council for approval or denial.
  
- D. The application fee shall be non-refundable once processed.

**115.10 Basis for Denial**

- A. A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under section 115.15.
- B. A state-licensed cannabis retail business application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance, including zoning and buffer requirements related to the proposed location of the business.
- C. The applicant does not have a valid license issued by the OCM.
- D. The applicant fails to provide any information required on the application or provides inaccurate, false or misleading information.
- E. The fee for the registration or registration renewal has not been paid.
- F. The applicant has otherwise failed a preliminary inspection or compliance check completed by the city.

### **115.11 Location Change**

A state-licensed cannabis retail business shall be required to submit a new application for registration under section 115.09 if it seeks to move to a new location still within the legal boundaries of the City.

### **115.12 Fees**

- A. Registration fee. A registration fee shall be charged to applicants depending on the type of retail business state license applied for by the applicant, as established in Chapter 36 of the city code.
- B. Initial registration fee. An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under M.S. § 342.11, whichever is less. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee.
- C. Renewal registration fee. Any renewal retail registration fee imposed by the City shall be charged at the time of the second renewal and each subsequent renewal thereafter. A renewal retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under M.S. § 342.11, whichever is less.
- D. Medical cannabis combination business. A medical combination business operating an adult-use retail location may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, of the adult-use retail business.

### **115.13 Renewal of Registration**

The City shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license. A state-licensed cannabis retail business shall apply to renew registration on a form established by the City. A cannabis retail registration issued under this ordinance shall not be transferred.

- A. Renewal Application. The application for renewal of a retail registration shall include, but is not limited to, all items required under section 115.09.
- B. Renewal Application Fees. The city may charge a renewal fee for the registration starting at the second renewal as set forth in section 115.12.C. of this chapter.
- C. History of Compliance. By way of its renewal application, the applicant shall consent to the release by OCM to the city of the OCM's historical compliance records related to Applicant's business. Renewal of a registration may be denied based upon a negative history of compliance documented in records from OCM, County, or city-performed compliance checks.

### **115.14 Suspension of Registration**

- A. Suspension. The city may suspend a cannabis retail business's registration if it violates any local ordinance or state or federal law or poses an immediate threat to the health or safety of the public. The city shall immediately notify the cannabis retail business in writing the grounds for the suspension.
- B. Notification to OCM. The city shall immediately notify the OCM in writing of the suspension and the grounds for the suspension. OCM will provide the City and the cannabis business retailer a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.
- C. Length of Suspension. The suspension of a cannabis retail business registration may be for up to 30 calendar days or for the period OCM suspends the license, whichever is longer. The business may not make sales to customers while their registration is suspended. The city may reinstate a registration if it determines that the violations have been resolved. The city shall reinstate the retail registration if the OCM orders the city to reinstate the registration.
- D. Civil Penalties. Subject to M.S. § 342.22, subd. 5(e) the city may impose a civil penalty, as specified in the Chapter 36 of the city code, for violations of this Ordinance, not to exceed \$2,000.

### **115.15 Limiting of Registrations**

The city shall limit the number of cannabis retail businesses to one, excluding any potential municipal cannabis retail business.

**115.16 Zoning and Buffer Requirements for Cannabis Businesses**

A. Minimum Buffer Requirements. The city shall prohibit the operation of a cannabis business within:

1. 1000 feet of a school.
2. 500 feet of a day care.
3. 500 feet of a residential treatment facility.
4. 500 feet of an attraction within a public park that is regularly used by minors and includes a playground or athletic field.

Pursuant to M.S. § 462.367 subd. 14, nothing in this section shall prohibit an active cannabis business or a cannabis business seeking registration from continuing operation at the same site if a school/daycare/residential treatment facility/ public park including a playground that is regularly used by minors moves within the minimum buffer zone.

B. Zoning and Land Use. Cannabis businesses licensed or endorsed for cannabis retail are considered permitted uses in the following zoning districts:

1. DW Core Downtown Waterfront District.
2. H61 Highway 61 Corridor District.
3. MU Commercial Residential Mixed Use District.
4. HMU Highway Mixed Use District.
5. BDA Business Development Area.

**115.17 Hours of Operation**

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 10:00 a.m. and 10:00 p.m.

**115.18 Advertising**

Cannabis businesses are permitted to erect up to two fixed signs on the exterior of the building or property of the business, unless otherwise limited by section 152.39 of the City Code.

**115.19 Insurance**

Business operations for cannabis retail businesses must be adequately covered by commercial liability insurance; which shall meet at least the following minimum limits of liability:

- A. \$1.5 million each occurrence;
- B. \$3 million general aggregate; and

- C. \$3 million products and completed operations aggregate

### **115.20 Local Government as a Cannabis Retailer**

The City of Grand Marais may establish, own, and operate one municipal cannabis retail business subject to the restrictions in this chapter. The municipal cannabis retail store shall not be included in any limitation of the number of registered cannabis retail businesses under section 115.15.

### **115 Lower-Potency Hemp Edibles**

#### **115.21 Sale of Lower-Potency Hemp Edibles Permitted**

The sale of lower-potency hemp edibles is permitted, subject to compliance with the retail registration requirements in this chapter and the specific terms of sections 115.21 to 115.27 for a retail registration for a lower-potency hemp edible retailer.

#### **115.22 Lower-Potency Hemp Edible Retailer Registration**

- A. Initial application. The procedures for and content of an application for a retail registration for a lower-potency hemp edible retailer under this chapter shall be as provided in section 115.09 of this chapter.
- B. Fees. Registration fees for a retail registration for a lower-potency hemp edible retailer shall be as provided in section 115.12 of this chapter.
- C. Renewal Application. The procedures for and content of a renewal application for a retail registration for a lower-potency hemp edible retailer under this chapter shall be as provided in section 115.13 of this chapter.
- D. Term. All registrations issued under this chapter must be renewed annually at the same time OCM renews the lower-potency hemp edible retailer license. In the event that OCM does not renew the license for any the lower-potency hemp edible retailer subject to this chapter, the retail registration for that the lower-potency hemp edible retailer shall terminate automatically without further action from the city.
- E. Basis for denial.
  - 1. The applicant does not have a valid license issued by the OCM.
  - 2. A state-licensed lower-potency hemp edible retailer registration application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance, including zoning requirements related to the proposed location of the business.



3. The applicant fails to provide any information required on the application or provides inaccurate, false or misleading information.
4. The fee for the registration or registration renewal has not been paid.
5. The applicant's lower-potency hemp edible retail business operates in violation of any section of M.S. Ch. 342.
6. The applicant has otherwise failed the compliance check completed by the city.

### **115.23 Compliance Checks**

The procedure for each annual compliance check shall be as provided in section 115.08.

### **115.24 Zoning Districts for Lower-Potency Hemp Edible Retailers**

Lower-potency edible retailers are permitted in the same zoning districts indicated for Retail Cannabis Businesses.

### **115.25 Storage of Product**

Lower-potency hemp edibles meant to be eaten must be stored in a locked case or behind a checkout counter where the public is not permitted, and at least one foot separated from conventional candy and gum which can be sold to children. Lower-potency hemp edibles meant to be consumed as beverages must be stored in a location or using a method which provides increased theft prevention compared to non-hemp derived products (for example: top-shelved, continuously surveilled by technology or staff, behind the counter and/or locked); and in a location labeled clearly as containing products only for purchase/consumption by persons 21 and over.

### **115.26 Advertising of Product**

- A. Indoor advertising for lower-potency hemp edibles shall be limited to spaces above 3 feet in height.
- B. Outdoor advertising for lower-potency hemp edibles is limited to two fixed signs on the exterior of the building or property of the business, unless otherwise limited by section 152.39 of the city code.

### **115.27 Penalties and Suspension**

The procedures for violations of this chapter by lower-potency hemp edible retailers and penalties shall be as provided in section 115.14 of this code.

**115 Prohibited Acts by Underage Persons**

**115.28 Prohibited Acts by Underage Persons**

- A. It shall be a petty misdemeanor for a person under the age of 21 to use, possess, or transport:
  - 1. Two ounces or less of cannabis flower;
  - 2. Eight grams or less of cannabis concentrate; or
  - 3. Edible cannabis products, lower-potency hemp edibles, or hemp-derived consumer products.
  
- B. It shall be a petty misdemeanor for any person to use any form of false identification to purchase or attempt to purchase cannabis or lower-potency hemp edibles, whether the identification is that of another person or has been modified or tampered with to falsely represent an age older than the actual age of the person using that identification.
  
- C. A person who commits a violation of 115.11 of this Ordinance who has been found to have committed a violation of 115.11 A or B of this ordinance on two or more prior occasions is guilty of a misdemeanor.

SECTION 2. That this ordinance shall take effect upon passage and publication.

Passed by the City Council of the City of Grand Marais this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Tracy Benson, Mayor

Attest: \_\_\_\_\_  
Michael Roth, City Administrator

# City of Grand Marais

## MEMO

TO: Mayor Benson  
Grand Marais City Council  
FROM: Patrick Knight  
DATE: November 22, 2024  
SUBJECT: City Text Messaging System

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The TextMyGov team has provided a proposal for implementing their platform to enhance communication between the city and its residents. TextMyGov offers features that will enable residents to:

- Report issues via text with images or videos
- Subscribe to updates via text for city announcements and emergency notifications.
- Access information by texting keywords to a city-designated number.

### **Benefits and Budget**

Because there is no app required, this platform will broaden access to city communications, streamline issue reporting, and foster engagement with the community. The proposal outlines an initial cost of \$5000, which includes a one-time setup fee and the first year's subscription, as well as an initial marketing campaign to jumpstart adoption. Subsequent years will require an annual \$3500 subscription fee. The initial agreement is for three years.

### **Recommendation**

I recommend the council approve the TextMyGov proposal at the upcoming November 26, 2024, meeting. This initiative aligns with the council's goals for improving citizen communication and service efficiency.

The full TextMyGov proposal is attached for review.

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WWW.TEXTMYGOV.COM



TextMyGov

# PROPOSAL

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DATE: 10/31/2024

**Prepared For:**

Grand Marais City MN  
15 N Broadway, Grand Marais, MN 55604

**Prepared By:**

Kadance Anderson | Account Executive  
TextMyGov

# INTRODUCTION TO TEXTMYGOV

TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods.

Using the regular messaging app on any smartphone, the smart texting technology allows the citizen to ask questions and get immediate responses, find links to information on the agency's website, address problems, report any issues and upload photos.

According to the Pew Research Center, 97% of smartphone owners text regularly. The technology analysts at Compuware reported that 80 to 90% of all downloaded apps are only used once and then eventually deleted by users.

## TEXTMYGOV SOLUTION

Summary for: Grand Marais City

| FEATURE          | SOLUTION  |
|------------------|---|
| FIND INFORMATION | <ul style="list-style-type: none"><li>TextMyGov allows citizens to find information using our smart texting solution. Citizens can ask questions via text messages and receive automatic responses based on Key Words in their initial text.</li><li><i>Implement an automated response system to help residents quickly find information about city services, events, and policies through keyword-based queries.</i></li></ul>  |
| REPORT ISSUES    | <ul style="list-style-type: none"><li>TextMyGov allows citizens to report issues such as "Stray Dog" or "Pothole" via text messaging from their phone.</li><li>Agencies can customize a text thread to help gather important information such as citizen name, address of reported issue, and even allow citizens to send a picture of the reported issue.</li><li>TextMyGov will automatically notify the correct department of the reported issue via email or text message.</li><li><i>Utilize the program's reporting feature to allow residents to easily submit and track issues such as potholes, fallen tree branches, or other public works concerns, complete with photo attachments for more efficient problem resolution.</i></li></ul> |
| SEND ALERTS      | <ul style="list-style-type: none"><li>TextMyGov gives agencies the ability to send out notifications/alerts as a text message.</li><li>Agencies can create different notification groups like "City Events" or "County Elections" and citizens can choose what notification group to Opt-In to.</li><li><i>Leverage the targeted notification system to send timely alerts and updates to specific neighborhoods or groups within the city, ensuring residents receive relevant information about emergencies, local events, or service disruptions in their area.</i></li></ul>  |
| DEMO RECORDING   | <ul style="list-style-type: none"><li><a href="#">Introduction to TextMyGov   Grand Marais City</a></li></ul>   |

# COST BREAKDOWN

This quote represents a subscription to TextMyGov with an initial TERM Three-Years. The agreement is set to be automatically renewed after the initial TERM. Support and services fees may increase in subsequent years but will increase no more than 5% per year. See below for the package price and other details.

Terms and conditions can be printed and attached as **Exhibit A** or viewed at [www.TextMyGov.com/terms](http://www.TextMyGov.com/terms)

| <b>Package Details</b>   | <b>Price</b>                       | <b>Billing</b> |
|--|------------------------------------|----------------|
| <b>TextMyGov Service:</b>  | \$2,500.00                         | Annual         |
| <ul style="list-style-type: none"> <li>TextMyGov web-based software</li> <li><a href="#">Enhanced Media Package *click here to learn more</a></li> <li>Local phone number</li> <li>Short code number (outgoing messages)</li> <li>Unlimited users &amp; departments</li> <li>Unlimited support for every user</li> <li>10 GB managed online data storage</li> <li>25,000 text messages per year</li> <li>IPAWS Integration</li> <li><b>TextMyGov Database</b></li> </ul> | \$500.00                           | Annual         |
|  | \$500.00                           | Annual         |
|  | <b>Setup Fee</b> \$1,500.00        | One-Time       |
|  | <b>First year total</b> \$5,000.00 | Year One       |
|  | <b>Total Recurring</b> \$3,500.00  | Annual         |

## TERMS

- This is a Three-Year term.
- After the initial Three-Years, the agreement will revert to year-to-year
- Cancellation requires a 60-day written notice
- Customer is required to put TextMyGov widget on agency's website
- This proposal is valid for 30-days
- Customer is required to provide a copy of W-9.
- The TextMyGov widget will remain on the agency's website for the duration of the agreement. If the widget is not placed on the City/County website within 60-days, the Agency agrees to pay an additional \$1,000 towards setup costs (this is to cover TextMyGov's time). See more information on our widget by clicking visiting [textmygov.com/textmygov-widget/](http://textmygov.com/textmygov-widget/)

## ADDITIONAL SERVICES

| <i>Service</i>  | <i>Price</i>  | <i>Billing</i> |
|---|---|----------------|
| <b>Enhanced Media &amp; Care Package</b> <ul style="list-style-type: none"> <li>Marketing materials and expert implementation to promote and optimize TextMyGov, see us here for additional information. Marketing flyers, and materials produced by the company will reflect the colors, fonts, and logos of Text My Gov.</li> </ul> | Price based on Population.<br>Please contact your Account Executive for more details. | Annual         |
| <b>Additional Storage</b> <ul style="list-style-type: none"> <li>100 GB of Storage</li> </ul>   | <b>\$250 per unit</b>   | Annual         |
| <b>Additional Text Messages</b> <ul style="list-style-type: none"> <li>25,000 additional text messages</li> <li>50,000 additional text messages</li> <li>100,000 additional text messages</li> </ul>  | \$300<br>\$550<br>\$750   | Annual         |
| <b>Database</b> <ul style="list-style-type: none"> <li>Database of your local residence to improve citizen engagement and opt-in rate.</li> <li>Database could have already been included in the original quote. Please refer to the "Package Details" section.</li> </ul>  | Price based on Population.<br>Please contact your Account Executive for more details. | Annual         |

## IMPLEMENTATION

### GETTING STARTED

- After the basic service agreement is executed, a project manager will be assigned to assist the client through implementation. A local phone number will be obtained for use with TextMyGov.

### CONFIGURATION

- The project manager will work with the client to customize interactive responses, create automation flows, and keyword lists. Training will be provided on how to quickly create and edit data.

### MEDIA KIT

- Advertising materials will be provided to the client, including an infographic for the website and downloadable flyer for social media and other communication methods used by the agency.

### UNLIMITED TRAINING AND SUPPORT

- After initial implementation and training, unlimited on-going support is included. Our experts are available M-F 6am5pm MST.

## City of Grand Marais 2024 Draft Budget Summary

Draft November 22, 2024

| Department            | Expenses         |                  |                  |                   |                   | Revenues         |                  | Use of Fund<br>Balance | Levy          |                                     |
|-----------------------|------------------|------------------|------------------|-------------------|-------------------|------------------|------------------|------------------------|---------------|-------------------------------------|
|                       | Actual           |                  |                  |                   |                   | Budget           |                  |                        |               |                                     |
|                       | 2019             | 2020             | 2021             | 2022              | 2023              | 2024             | 2025             |                        |               |                                     |
| Clerk/Administration  | 255,259          | 279,113          | 279,673          | 308,729           | 368,477           | 336,671          | 361,128          | 341,650                | -             | 19,478                              |
| Planning & Zoning     | 37,813           | 43,091           | 39,272           | 53,883            | 47,332            | 47,547           | 47,335           | 5,000                  | -             | 42,335                              |
| Buildings             | 88,440           | 79,477           | 103,977          | 116,780           | 107,857           | 134,401          | 113,065          | 48,000                 | -             | 65,065                              |
| Public Safety         | 228,788          | 241,752          | 272,272          | 244,865           | 283,880           | 265,880          | 281,365          | 52,800                 | -             | 228,565                             |
| Streets               | 328,303          | 384,212          | 427,924          | 509,777           | 454,495           | 459,634          | 462,915          | 23,148                 | -             | 439,767                             |
| Rec Park              | 600,649          | 575,487          | 636,769          | 782,107           | 1,121,495         | 916,450          | 961,557          | 1,650,000              | -             | (688,443)                           |
| YMCA                  | 110,000          | 11,000           | 110,000          | 115,000           | 118,680           | 127,050          | 124,614          | -                      | -             | 124,614                             |
| Golf                  | 167,702          | 204,909          | 197,372          | 203,122           | 235,406           | 249,136          | 257,417          | 165,000                | -             | 92,417                              |
| Boat Harbor           | 56,865           | 51,517           | 58,865           | 61,773            | 71,556            | 83,659           | 90,655           | 108,150                | -             | (17,495)                            |
| City Parks            | 26,548           | 22,454           | 29,222           | 29,245            | 28,881            | 39,074           | 44,277           | -                      | -             | 44,277                              |
| <b>Total Gen Fund</b> | <b>1,900,367</b> | <b>1,893,012</b> | <b>2,155,346</b> | <b>2,425,280</b>  | <b>2,838,059</b>  | <b>2,659,502</b> | <b>2,744,328</b> | <b>2,393,748</b>       | -             | <b>350,580</b>                      |
| Library               | 371,135          | 337,484          | 374,209          | 514,745           | 466,462           | 470,650          | 513,410          | 256,705                | -             | 256,705                             |
| Debt Service          | 622,268          | 1,675,082        | 596,918          | 2,178,495         | 1,362,174         | 797,062          | 753,633          |                        | 11,231        | 500,349                             |
| Special Projects      | 52,896           | 54,227           | 47,540           | -                 | -                 | 225,000          | 25,000           |                        | -             | 25,000                              |
| Liquor                | 2,194,047        | 2,120,277        | 2,301,570        | 2,324,281         | 2,436,093         |                  |                  |                        | -             | -                                   |
| Golf                  |                  |                  |                  |                   |                   |                  |                  |                        | -             | -                                   |
| Water                 | 502,538          | 454,144          | 480,384          | 507,188           | 482,898           | 493,507          | 493,507          |                        |               |                                     |
| Sewer                 | 762,640          | 701,799          | 745,418          | 778,117           | 751,152           | 772,078          | 772,078          |                        |               |                                     |
| Electric              | 2,850,439        | 2,638,158        | 2,692,203        | 2,897,583         | 3,313,733         | 3,012,780        | 3,137,532        | 3,135,375              |               |                                     |
| <b>Total</b>          | <b>9,256,329</b> | <b>9,874,181</b> | <b>9,393,587</b> | <b>11,625,689</b> | <b>11,650,571</b> | <b>8,430,579</b> | <b>8,439,489</b> | <b>5,785,828</b>       | <b>11,231</b> | <b>1,132,635</b>                    |
|                       |                  |                  |                  |                   |                   |                  |                  |                        |               | general revenue levy <b>632,285</b> |



## Historical Levy and Spending

22-Nov-24

|                         | 2019         | 2020         | 2021         | 2022         | 2023         | 2024         | 2025         | % Increase |
|-------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|
| General Fund Spending   | 2,196,546    | 2,265,465    | 2,286,977    | 2,372,487    | 2,599,365    | 2,659,502    | 2,744,328    | 3.19%      |
| Property Tax Levy       | 959,021.32   | 973,177.72   | 990,867.39   | 1,018,830.64 | 1,046,936.08 | 1,079,742.58 | 1,132,634.76 | 4.90%      |
| Effective Tax Rate      | 51.59%       | 46.17%       | 47.06%       | 49.77%       | 35.93%       |              |              |            |
| GENERAL REVENUE         | \$612,593.00 | \$644,305.05 | \$662,812.56 | \$697,574.00 | \$748,995.88 | \$782,415.00 | \$582,285.36 |            |
| 2004 PFA LOAN           | \$34,567.55  | \$34,382.28  | \$34,170.44  | \$33,932.04  | 34,703.79    | 34,385.69    |              |            |
| G.O. REFUNDING 2009 EDA | \$63,987.00  | \$65,230.59  |              |              |              |              |              |            |
| G.O. REFUNDING 2013A    | \$111,273.14 | \$111,220.64 | \$112,139.39 | \$111,876.89 | 84,718.50    | 86,758.13    | 89,265.00    |            |
| G.O. CIP BOND 2017A     | \$136,600.63 | \$118,039.16 | \$121,547.63 | \$117,671.46 | 119,087.91   | 117,751.26   | 122,298.01   |            |
| 2019A EDA REFUNDING     |              |              | \$60,197.38  | \$57,776.25  | 59,430.00    | 58,432.50    | 59,994.38    |            |
| G.O. CIP CITY HALL 2024 |              |              |              |              |              |              | 228,792.01   |            |
| TOTAL DEBT LEVY         | \$346,428.32 | \$328,872.67 | \$328,054.83 | \$321,256.64 | \$297,940.20 | \$297,327.58 | \$500,349.40 |            |
| Levy Change             | 2.72%        | 1.48%        | 1.82%        | 2.82%        | 2.76%        | 3.13%        | 4.90%        |            |

# Draft Budget Changes Summary September to Current 2025

## EXPENSES

| <b>Department</b>    | <b>September</b> | <b>Current</b> | <b>Change</b>   |
|----------------------|------------------|----------------|-----------------|
| Clerk/Administration | 355,661          | 361,128        | 5,467           |
| Planning & Zoning    | 48,109           | 47,335         | (774)           |
| Buildings            | 137,236          | 113,065        | (24,171)        |
| Public Safety        | 281,952          | 281,365        | (587)           |
| Streets              | 484,227          | 462,915        | (21,312)        |
| Rec Park             | 965,072          | 961,557        | (3,515)         |
| YMCA                 | 124,614          | 124,614        | -               |
| Golf                 | 259,809          | 257,417        | (2,392)         |
| Boat Harbor          | 90,793           | 90,655         | (138)           |
| City Parks           | 44,407           | 44,277         | (130)           |
| Special Projects     | 25,000           | 25,000         | -               |
| Library              | 513,410          | 513,410        | -               |
| <b>Total</b>         |                  |                | <b>(47,552)</b> |

## REVENUES

| <b>Department</b>    | <b>September</b> | <b>Current</b> | <b>Change</b> |
|----------------------|------------------|----------------|---------------|
| Clerk/Administration | 391,650          | 341,650        | (50,000)      |
| Fire                 | 50,142           | 52,800         | 2,658         |
| Rec Park             | 1,590,200        | 1,650,000      | 59,800        |
| Golf                 | 155,000          | 165,000        | 10,000        |
| <b>Total</b>         |                  |                | <b>22,458</b> |

**Net Change**      **70,010**